



St. Regis Catholic School

PRESCHOOL PROGRAMS

Registration, Tuition, and Fees Policies
2021-2022



3691 Lincoln Road
stregis.org

Bloomfield Hills, MI

48301-4055
248-724-3377

Welcome!

Thank you for considering St. Regis Catholic School for your child's education and formation. St. Regis offers a strong curriculum in a Catholic, faith-based environment. This document details registration information for our Preschool programs for the 2021-22 school year. If you have any questions about tuition or our programs, please contact our Admissions Coordinator, Mrs. Karen Terzich at karen.terzich@stregis.org or 248-724-3377.



Half-Day Program

All children must be able to use the bathroom independently.

Class Meets	Monday – Friday 8:00 AM – 11:30 AM
Age Requirement	Must be 3 years old on or before September 1, 2021
Tuition	\$3,850.00



Full-Day Program

All children must be able to use the bathroom independently.

Class Meets	Monday – Friday 8:00 AM – 2:45 PM
Age Requirement	Must be 4 years old on or before January 1, 2022
Tuition	\$6,400.00



Due at the Time of Registration

Non-Refundable per Student Registration Fee

Registration Fee (\$350 after May 1)

\$250

A student will not be placed into a class until the following required steps for registration are completed:

- A St. Regis FACTS agreement is created (or updated for returning families).
- A contract through "myschoolapp" (Whipple Hill) has been signed and submitted.
- All registration fees are paid in full.
- The Emergency Contact and Medical Information forms found on your "myschoolapp" (Whipple Hill) account must be submitted.
- A Health Appraisal form must be submitted. (The Health Appraisal must be signed by a physician and provide current immunization status or valid waiver.)

Fundraising Raffle Fee

\$200

All families who are enrolled in a *full-day* Preschool program are required to participate in the Fundraising Raffle and must sell a minimum of \$200 worth of raffle tickets.

Tickets must be paid for with the July tuition installment in FACTS for the Fall raffle drawing. Drawing dates and ticket distribution dates to be announced.



Tuition Payment Options

To assist our families, St. Regis Catholic School offers five tuition payment plan options ALL of which are administered through FACTS Tuition Management (one enrollment per family):

1. Single Installment – A single payment due no later than July 15th
2. 8 Installments - 8 equal payments: July – February (Choice of 1st or 15th Due Date)
3. 9 Installments - 9 equal payments: June – February (Choice of 1st or 15th Due Date)
4. 10 Installments- 10 equal payments: May – February (Choice of 1st or 15th Due Date)
5. 11 Installments- 11 equal payments: April – February (Choice of 1st or 15th Due Date)

All families are required to set up a FACTS Tuition Management account which is good for their entire tenure at St. Regis Catholic School. Each year, families need to update their accounts during the registration process to ensure their information remains current and the payment information and options are correct. Failure to enroll in FACTS will result in the loss of the student's registration status and the student will lose their place in the program along with their non-refundable registration fee.

FACTS: To create a new St. Regis FACTS account, or for returning school families updating their account, access the FACTS system with the following link:
<https://online.factsmt.com/signin/3YQ09>

NOTE:

- Parents/guardians unable to make tuition payments on schedule are required to contact the Parish Business Office at businessoffice@stregis.org immediately.
- A student's financial obligations must be current to begin school in the Fall, at each semester quarter start, and to begin the second semester. Any student with a delinquent balance may be subject to exclusion from school activities.
- Payments received after the specified due date will result in the charge of a \$35 Late Fee.
- Payments that are returned for insufficient funds will be assessed a \$30 Insufficient Funds Fee.



Tuition Refund Policy

A student is considered enrolled once their registration is complete and the tuition year has begun (July 1). The semester tuition is due prior to the start of a semester. Should a student withdraw or be asked to leave St. Regis Catholic School, they forfeit the registration fee. The net semester tuition will be reimbursed, if applicable, as follows:

Withdraw during week 1 & 2	100 % of net semester tuition
Withdraw during week 3 & 4	75 % of net semester tuition
Withdraw during week 5 & 6	50 % of net semester tuition
Withdraw during week 7 & 8	25 % of net semester tuition
Withdraw week 9 and after	0 % NO tuition refund.

