



*At St. Regis Catholic School we*

***R**espect others,*

***E**ducate ourselves,*

***G**ive of our talents,*

***I**nspire all who enter,*

***S**upport the Catholic Church and  
community, and build disciples of  
Jesus Christ all for the greater glory  
of God.*

# Tuition and Financial Policies

## Young Fives – Grade 8

### 2023-2024 School Year

Thank you for choosing St. Regis Catholic School for your child’s education and faith formation. This document details tuition rates and fees for the 2023-2024 school year. If you have any questions, please contact our Admissions Coordinator, Mrs. Karen Terzich at 248-724-3377 or [karen.terzich@stregis.org](mailto:karen.terzich@stregis.org).

## Registration Procedures

The acceptance of your student’s registration requires:

- St. Regis FACTS tuition agreement created (or updated for returning families).
- Signed and submitted Enrollment Contract and Packet.
- Family tuition deposit paid in full.
- Health Appraisal form with Immunization Information submitted for students entering Young Fives, Kindergarten, 7<sup>th</sup> grade, and all new students. (The Health Appraisal must be signed by a physician and provide up-to-date immunization status or a valid medical or non-medical waiver from the local county Health Department.)

### Tuition and Fees – Tuition with No Parish Discount

<b>Young Fives – 8<sup>th</sup> Grade</b>	<b>1<sup>st</sup> Child</b>	<b>2<sup>nd</sup> Child</b>	<b>3<sup>rd</sup> Child</b>	<b>4<sup>th</sup> Child</b>	<b>5<sup>th</sup> Child</b>
Tuition	\$ 9,075	\$ 7,150	\$ 6,450	\$ 4,925	\$ 1,200
Raffle Fee (per family)	\$ 200				
<b>Total</b>	<b>\$ 9,275</b>	<b>\$ 7,150</b>	<b>\$ 6,450</b>	<b>\$ 4,925</b>	<b>\$ 1,200</b>

### Tuition and Fees – Tuition with Parish Discount

<b>Young Fives – 8<sup>th</sup> Grade</b>	<b>1<sup>st</sup> Child</b>	<b>2<sup>nd</sup> Child</b>	<b>3<sup>rd</sup> Child</b>	<b>4<sup>th</sup> Child</b>	<b>5<sup>th</sup> Child</b>
Tuition	\$ 7,875	\$ 5,950	\$ 5,250	\$ 3,725	\$ 0
Raffle Fee (per family)	\$ 200				
<b>Total</b>	<b>\$ 8,075</b>	<b>\$ 5,950</b>	<b>\$ 5,250</b>	<b>\$ 3,725</b>	<b>\$ 0</b>

**NOTE:** Full Day Preschool students are eligible for the Multiple Child Discount.

## **Non-Refundable Deposit/Fees** (included in totals on previous page)

### **Per Family**

- **Family Tuition Deposit:** \$500.00  
The family tuition deposit will be credited towards the tuition of the oldest (or only) child. The tuition deposit is non-refundable if the family withdraws from St. Regis.
- **Family Fundraising Raffle Fee:** \$200.00  
All families are required to participate in the Fundraising Raffle and must sell a minimum of \$200 worth of raffle tickets. There is the option to sell the raffle tickets. Tickets must be paid for with the July tuition installment in FACTS for the raffle drawing. Drawing dates and ticket distribution dates to be announced.

## **8<sup>th</sup> Grade Graduation Fee** (not included in totals on previous page)

- **8<sup>th</sup> Grade Graduation Fee:** \$100.00  
This fee is charged for 8<sup>th</sup> grade students. Its covers: Rose & Candle ceremony, Graduation ceremony, cap, and gown.

## **Tuition with Parish Discount Eligibility**

The parish discount tuition status will ordinarily be granted after one year, if the following criteria are met:

- At least one parent/legal guardian is Catholic and registered at St. Regis Parish.
- Child(ren) are baptized and all sacramental information is on file at St. Regis Parish.
- Regular participation in Sunday worship at St. Regis.
- Consistent involvement in one or more St. Regis Parish ministries (Christian Service, Liturgical ministries, CYO coaching, etc.)
- Consistent contributions to the St. Regis Parish offertory and annual Catholic Services Appeal (CSA). We encourage families to donate as generously as they can, given their financial circumstances.

All parish registrations completed after December 31, 2022 will be without the parish discount for the current school year, unless there is an indication of prior involvement in another Catholic parish from outside the metro Detroit area. Tuition with parish discount status is reviewed annually and approved by the Pastor.

## Tuition Payment Options

To assist our families, St. Regis Catholic School offers 5 tuition payment plan options ALL of which are administered through FACTS Tuition Management (one enrollment per family):

1. Single Installment - A single payment due no later than July 15th
2. 8 Installments - 8 equal payments: July – February (Choice of 1<sup>st</sup> or 15<sup>th</sup> Due Date)
3. 9 Installments - 9 equal payments: June – February (Choice of 1<sup>st</sup> or 15<sup>th</sup> Due Date)
4. 10 Installments - 10 equal payments: May – February (Choice of 1<sup>st</sup> or 15<sup>th</sup> Due Date)
5. 11 Installments - 11 equal payments: April – February (Choice of 1<sup>st</sup> or 15<sup>th</sup> Due Date)

All families are required to set up a FACTS Tuition Management account which is good for their entire tenure at St. Regis Catholic School. Each year, families need to update their accounts during the registration process to ensure their information remains current and the payment information and options are correct. Failure to enroll in FACTS will result in the loss of the student's registration status and the student will lose their place in the program along with the family tuition deposit.

## Tuition Assistance

Assistance is available for families in need through two programs: The Archdiocese of Detroit Tuition Assistance Program and St. Regis Tuition Angels Financial Aid fund. To be considered for assistance from one or both programs, parents must submit the FACTS Student Grant & Aid form found on the FACTS Tuition System. The form can only be completed online and there is a \$30 online application fee. The parish will credit the cost of applying back to you. The Archdiocese offers assistance for students in Kindergarten through 8<sup>th</sup> grade. More information about the Archdiocese program is available at: <https://www.detroitcatholicschools.org/tuition-assistance-scholarships>. Please contact our Parish Business Office at [businessoffice@stregis.org](mailto:businessoffice@stregis.org) for additional information.

### **NOTE:**

- Parents/guardians unable to make tuition payments on schedule are **REQUIRED** to contact the Parish Business Office at [businessoffice@stregis.org](mailto:businessoffice@stregis.org) immediately.

- A student's financial obligation must be current to begin school in the Fall, at each semester quarter start, and to begin the second semester. Any student with a delinquent balance may be subject to exclusion from school activities.
- Payments received after the specified due date will result in the charge of a \$35 Late Fee.
- Payments that are returned for insufficient funds will be assessed a \$30 Insufficient Funds Fee.

## Tuition Refund Policy

A student is considered enrolled once their registration is complete and the tuition year has begun (July 1). The semester tuition is due prior to the start of a semester. Should a student withdraw or be asked to leave St. Regis Catholic School, they forfeit the family tuition deposit. The net semester tuition will be reimbursed, if applicable, as follows:

Withdraw during week 1 & 2	100 % of net semester tuition
Withdraw during week 3 & 4	75 % of net semester tuition
Withdraw during week 5 & 6	50 % of net semester tuition
Withdraw during week 7 & 8	25 % of net semester tuition
Withdraw week 9 and after	0 % <b>NO</b> tuition refund.

The Parish Business Office will calculate and process the refund. The family will receive information with the calculations along with the refund check. Please allow two weeks for processing. For more information, please contact the Parish Business Office at [businessoffice@stregis.org](mailto:businessoffice@stregis.org).