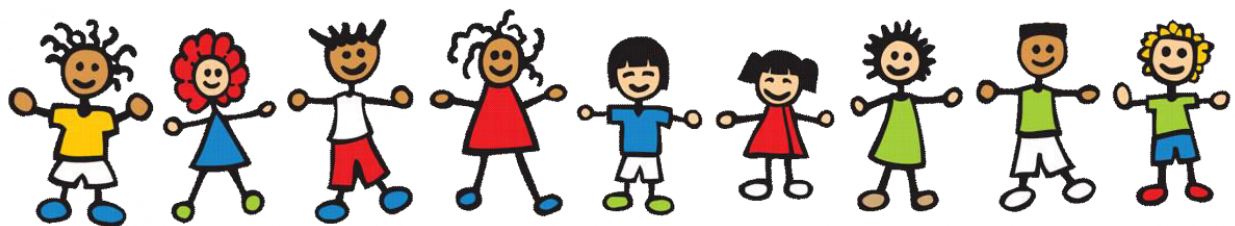




St. Regis Catholic School

PRESCHOOL PROGRAMS

Registration, Tuition, and Fees
Policies
2023-2024



3691 Lincoln Road

Bloomfield Hills, MI

48301-4055

Welcome!

Thank you for considering St. Regis Catholic School for your child's education and faith formation. St. Regis offers a strong curriculum in a Catholic, faith-based environment. This document details registration information for our Preschool programs for the 2023-2024 school year. If you have any questions about tuition or our programs, please contact our Admissions Coordinator, Mrs. Karen Terzich at karen.terzich@stregis.org or 248-724-3377.



Half-Day Program

Priority is given to the full day program, however if there are seats available, a family can apply for half day preschool. The half-day program does not count towards the multiple-child or tuition with parishioner discounts.

Class Meets	Monday – Friday 8:00 AM – 11:30 AM
Age Requirement	Must be 3 years old on or before September 1, 2023
Tuition	\$5,500.00



Full-Day Program

Class Meets	Monday – Friday 8:00 AM – 2:45 PM
Age Requirement	Must be 4 years old on or before February 28, 2024
Tuition	\$9,075.00 – Tuition with No Parish Discount * \$7,875.00 – Tuition with Parish Discount *

* Tuition with Parish Discount Eligibility

Tuition with a Parish discount rate is offered for the Full Day Preschool program. The tuition with parish rate will ordinarily be granted to St. Regis parishioners after one year, if the following criteria are met:

- At least one parent/legal guardian is Catholic and registered at St. Regis Parish.
- Child(ren) are baptized and all sacramental information is on file at St. Regis Parish.
- Regular participation in Sunday worship at St. Regis.
- Consistent involvement in one or more St. Regis Parish ministries (Christian Service, Liturgical ministries, CYO coaching, etc.)
- Consistent contributions to the St. Regis Parish offertory and annual Catholic Services Appeal (CSA). We encourage families to donate as generously as they can, given their financial circumstances.

All parish registrations completed after December 31, 2022 will be without the parish discount for the current school year unless there is an indication of prior involvement in another Catholic parish from outside the metro Detroit area. Tuition with parish discount status is reviewed annually and approved by the Pastor.

Multiple Child Discount

Full Day Preschool students are eligible for the Multiple Child Discount. The oldest child in the family is considered the 1st child, 2nd oldest in the family is considered the 2nd child, etc.



Due at the Time of Registration

Non-refundable per Family Tuition Deposit \$500.00

The non-refundable family tuition deposit will be credited towards the tuition of the oldest (or only) child.

A student will not be placed into a class until the following required steps for registration are completed:

- A St. Regis FACTS Tuition agreement is created (or updated for returning families).
- Signed and submitted Enrollment Contract and Packet.
- Family registration deposit paid in full
- Health Appraisal form submitted. (The Health Appraisal must be signed by a physician and provide up-to-date immunization status or a valid medical or non-medical waiver from the local Health Department.)

***NOTE:** Class placement is determined by St. Regis Catholic School Administration. All children must be able to use the bathroom independently.*

Family Fundraising Raffle

\$200.00

All families who are enrolled in the full-day Preschool program are required to participate in the Family Fundraising Raffle. There is the option to sell the raffle tickets. Tickets must be paid for with the July tuition installment for the raffle drawing. Drawing dates and ticket distribution dates will be announced.



Tuition Payment Options

To assist our families, St. Regis Catholic School offers five tuition payment plan options ALL of which are administered through FACTS Tuition Management (one enrollment per family):

1. Single Installment – A single payment due no later than July 15th
2. 8 Installments - 8 equal payments: July – February (Choice of 1st or 15th Due Date)
3. 9 Installments - 9 equal payments: June – February (Choice of 1st or 15th Due Date)
4. 10 Installments- 10 equal payments: May –February (Choice of 1st or 15th Due Date)
5. 11 Installments- 11 equal payments: April – February (Choice of 1st or 15th Due Date)

All families are required to set up a FACTS Tuition Management account which is good for their entire tenure at St. Regis Catholic School. Each year, families need to update their accounts during the registration process to ensure their information remains current and the payment information and options are correct. Failure to enroll in FACTS will result in the loss of the student's registration status and the student will lose their place in the program. The family tuition deposit is non-refundable.

NOTE:

- Parents/guardians unable to make tuition payments on schedule are required to contact the Parish Business Office at businessoffice@stregis.org immediately.
- A student's financial obligations must be current to begin school in the Fall, at each semester quarter start and to begin the second semester. Any student with a delinquent balance may be subject to exclusion from school activities.
- Payments received after the specified due date will result in the charge of a \$35 Late Fee.
- Payments that are returned for insufficient funds will be assessed a \$30 Insufficient Funds Fee.



Tuition Refund Policy

A student is considered enrolled once their registration is complete and the tuition year has begun (July 1). The semester tuition is due prior to the start of a semester. *Should a student withdraw or be asked to leave St. Regis Catholic School, they forfeit the tuition deposit.* The net semester tuition will be reimbursed, if applicable, as follows:

Withdraw during week 1 & 2	100 % of net semester tuition
Withdraw during week 3 & 4	75 % of net semester tuition
Withdraw during week 5 & 6	50 % of net semester tuition
Withdraw during week 7 & 8	25 % of net semester tuition
Withdraw week 9 and after	0 % NO tuition refund

